

10/4/16 → PROJECT CLOSEOUT & TERMINATION NOTES

### TYPES OF PROJECT TERMINATION

- TERMINATION BY EXTINCTION → SUCCESSFUL OR UNSUCCESSFUL CONCLUSION
- TERMINATION BY ADDITION → PROMOTED TO A NEW FORMAL PART OF THE COMPANY DUE TO SUCCESS  
→ CREATION OF NEW APPLE PRODUCTS
- TERMINATION BY INTEGRATION → "INTEGRATED" AWAY FROM CURRENT PROJECT TO FULFILL OTHER DUTIES  
→ ESSENTIALLY REPRESENTS THE LOSS OF KEY TEAM MEMBERS
- TERMINATION BY STARVATION → A PROJECT MAY NOT BE INTENDED TO BE COMPLETE @ THE GIVEN TIME BUT WORK IS STILL DONE BECAUSE THE PROJECT MAY SPUR UP AGAIN

### POSTPROJECT REVIEWS

- OBJECTIVITY → UNBIASED REVIEW FROM SOMEONE W/OUT AN AGENDA  
→ OUTSIDE REVIEWERS ARE UNFAMILIAR W/ THE CIRCUMSTANCES THE TEAM HAD TO DEAL W/  
→ TEAMS MAY BE SUSPICIOUS ABOUT WHO SELECTED THE REVIEWERS & THE INSTRUCTIONS THEY RECEIVED  
→ EVALUATORS MAY FEEL COMPELLED TO FIND PROBLEMS  
→ OUTSIDE REVIEWERS ARE NOT COMPETENT
- INTERNAL CONSISTENCY → LOGICAL & WELL CONSTRUCTED PROCEDURE MUST BE ESTABLISHED & FOLLOWED WHEN CONDUCTING REVIEWS
- REPLICABILITY → REVIEW PROCESS SHOULD YIELD SIMILAR FINDINGS REGARDLESS OF WHO EVALUATES
- FAIRNESS → CONDUCT REVIEW FAIRLY

## ERRORS

• MISIDENTIFYING SYSTEMATIC ERRORS → CLIENT ERRORS?

• MISAPPLYING OR MISINTERPRETING APPROPRIATE LESSONS BASED ON EVENTS

## 10/9 → PROJECT CLOSEOUT (CONTINUED)

(1) DOCUMENTATION

→ ALL PERTINENT RECORDS OF THE PROJECT MUST BE ARCHIVED FOR OTHERS TO ACCESS EASILY

(2) LEGAL

→ TERMS/CONDITIONS, LEGAL RECOURSE, PENALTIES, INCENTIVE CLAUSES

(3) COST

→ STRAIGHT FORWARD

(4) PERSONNEL

→ COSTS AND OTHER CHARGES FOR ALL PROJECT TEAM PERSONNEL

(TIME CHARGED & OVERHEAD)

• GENERAL PROGRAM & PROJECT MANAGEMENT CONFIDENCE

• COMMERCIAL CONFIDENCE

• MARKET & SALES CONFIDENCE

• PRODUCT QUALITY CONFIDENCE

• MANUFACTURING CONFIDENCE

• SUPPLY CHAIN & LOGISTICS CONFIDENCE

• AFTERMARKET CONFIDENCE

• HEALTH, SAFETY, & ENVIRONMENT CONFIDENCE